

## Palawan State University Indicative Annual Procurement Plan for FY 2025 (101)

| Code (PAP) | Procurement Project                                                                                                 | PMO/ End-User             | Is this an Early Procurement Activity? (Yes/No) | Mode of Procurement               | Schedule for Each Procurement Activity |                             |                       |                       | Source of Funds | Estimated Budget (Php) |                      |                      | Remarks (brief description of Project) |
|------------|---------------------------------------------------------------------------------------------------------------------|---------------------------|-------------------------------------------------|-----------------------------------|----------------------------------------|-----------------------------|-----------------------|-----------------------|-----------------|------------------------|----------------------|----------------------|----------------------------------------|
|            |                                                                                                                     |                           |                                                 |                                   | Advertisement/ Posting of IB/REI       | Submission/ Opening of Bids | Notice of Award       | Contract Signing      |                 | Total                  | MOOE                 | CO                   |                                        |
|            | <b>TOTAL INDICATIVE APP (MOOE+CO)</b>                                                                               |                           |                                                 |                                   |                                        |                             |                       |                       |                 | <b>117,434,000.00</b>  | <b>70,241,000.00</b> | <b>47,193,000.00</b> |                                        |
|            | <b>TOTAL INDICATIVE MOOE</b>                                                                                        |                           |                                                 |                                   |                                        |                             |                       |                       |                 |                        | <b>70,241,000.00</b> |                      |                                        |
|            | <b>TRAINING AND SEMINARS</b>                                                                                        |                           |                                                 |                                   |                                        |                             |                       |                       |                 | <b>2,472,000.00</b>    |                      |                      |                                        |
|            | Training, Forums, and Workshop Activities of Research Division for Improvement of Research Proposals and Activities | Research Division         | NO                                              | NP-53.9 - Small Value Procurement | January-December 2025                  | N/A                         | January-December 2025 | January-December 2025 | GoP             | 412,000.00             | 412,000.00           |                      |                                        |
|            | Capability Enhancement Trainings of Finance Division Personnel                                                      | Finance Division Offices  | NO                                              | NP-53.9 - Small Value Procurement | January-December 2025                  | January-December 2025       | January-December 2025 | January-December 2025 | GoP             | 412,000.00             | 412,000.00           |                      |                                        |
|            | Learning Development and Enhancement of Admin Division Personnel                                                    | Admin Division Offices    | NO                                              | NP-53.9 - Small Value Procurement | January-December 2025                  | January-December 2025       | January-December 2025 | January-December 2025 | GoP             | 412,000.00             | 412,000.00           |                      |                                        |
|            | Developmental Trainings on Curriculum Development for PSU Faculty & Academic Division Offices                       | Academic Division Offices | NO                                              | NP-53.9 - Small Value Procurement | January-December 2025                  | January-December 2025       | January-December 2025 | January-December 2025 | GoP             | 412,000.00             | 412,000.00           |                      |                                        |
|            | Audit, Performance and Operations Review of Offices under Executive Division                                        | Executive Division        | NO                                              | NP-53.9 - Small Value Procurement | January-December 2025                  | January-December 2025       | January-December 2025 | January-December 2025 | GoP             | 412,000.00             | 412,000.00           |                      |                                        |



|  |                                                                  |                                          |    |                                         |                           |                              |                           |                           |     |                      |               |  |  |
|--|------------------------------------------------------------------|------------------------------------------|----|-----------------------------------------|---------------------------|------------------------------|---------------------------|---------------------------|-----|----------------------|---------------|--|--|
|  | Year-End Planning<br>Assessment of Students<br>Affairs Division  | VPSAS                                    | NO | NP-53.9 - Small<br>Value<br>Procurement | January-<br>December 2025 | January-<br>December<br>2025 | January-<br>December 2025 | January-<br>December 2025 | GoP | 412,000.00           | 412,000.00    |  |  |
|  | <b>UTILITIES</b>                                                 |                                          |    |                                         |                           |                              |                           |                           |     | <b>28,365,000.00</b> |               |  |  |
|  | Electricity                                                      | CAO                                      | NO | Direct<br>Contracting                   | January-<br>December 2025 | N/A                          | January-<br>December 2025 | January-<br>December 2025 | GoP | 23,365,000.00        | 23,365,000.00 |  |  |
|  | Water                                                            | CAO                                      | NO | NP-53.5 Agency-<br>to-Agency            | January-<br>December 2025 | N/A                          | January-<br>December 2025 | January-<br>December 2025 | GoP | 5,000,000.00         | 5,000,000.00  |  |  |
|  | <b>COMMUNICATION</b>                                             |                                          |    |                                         |                           |                              |                           |                           |     | <b>1,851,000.00</b>  |               |  |  |
|  | Internet Subscription for ICT<br>Office                          | ICT                                      | NO | NP-53.9 - Small<br>Value<br>Procurement | January-<br>December 2025 | N/A                          | January-<br>December 2025 | January-<br>December 2025 | GoP | 238,000.00           | 238,000.00    |  |  |
|  | Mobile Subscription for<br>Various Offices                       | CAO & CFO                                | NO | NP-53.9 - Small<br>Value<br>Procurement | January-<br>December 2025 | N/A                          | January-<br>December 2025 | January-<br>December 2025 | GoP | 1,613,000.00         | 1,613,000.00  |  |  |
|  | <b>COURIER, PRINTING AND<br/>ADVERTISING PROJECTS</b>            |                                          |    |                                         |                           |                              |                           |                           |     | <b>1,038,000.00</b>  |               |  |  |
|  | Payment of Postage and<br>Courier Services of the<br>Universtity | Main Campus                              | NO | NP-53.9 - Small<br>Value<br>Procurement | January-<br>December 2025 | N/A                          | January-<br>December 2025 | January-<br>December 2025 | GoP | 80,000.00            | 80,000.00     |  |  |
|  | Publication of Various<br>Advertisements for PSU<br>Main Campus  | HRMO, VPAA<br>&<br>Procurement<br>Office | NO | NP-53.9 - Small<br>Value<br>Procurement | January-<br>December 2025 | N/A                          | January-<br>December 2025 | January-<br>December 2025 | GoP | 200,000.00           | 200,000.00    |  |  |



|  |                                                                                       |                                         |    |                                   |                         |     |                         |                         |     |                     |            |  |  |
|--|---------------------------------------------------------------------------------------|-----------------------------------------|----|-----------------------------------|-------------------------|-----|-------------------------|-------------------------|-----|---------------------|------------|--|--|
|  | Procurement of Tarpaulin Printing Services for Various Activities for PSU Main Campus | Various Offices                         | NO | NP-53.9 - Small Value Procurement | January-December 2025   | N/A | January-December 2025   | January-December 2025   | GoP | 708,000.00          | 708,000.00 |  |  |
|  | Procurement of Library and Other Reading Materials Subscription                       | Main Campus                             | NO | NP-53.9 - Small Value Procurement | January - December 2024 | N/A | January - December 2024 | January - December 2024 | GoP | 50,000.00           | 50,000.00  |  |  |
|  | <b>REPRESENTATION PROJECTS</b>                                                        |                                         |    |                                   |                         |     |                         |                         |     | <b>949,000.00</b>   |            |  |  |
|  | Provision of Meals and Snack for Various Meetings                                     | CAO, CFO, OUP, VPFA, VPAA, VPSAS, VPRDE | NO | NP-53.9 - Small Value Procurement | January-December 2025   | N/A | January-December 2025   | January-December 2025   | GoP | 949,000.00          | 949,000.00 |  |  |
|  | <b>EXTRAORDINARY AND MISCELLANEOUS</b>                                                |                                         |    |                                   |                         |     |                         |                         |     | <b>125,000.00</b>   |            |  |  |
|  | Supplies and Materials for Office of the University President                         | OUP                                     | NO | NP-53.9 - Small Value Procurement | January-December 2025   | N/A | January-December 2025   | January-December 2025   | GoP | 125,000.00          | 125,000.00 |  |  |
|  | <b>OTHER MOOE</b>                                                                     |                                         |    |                                   |                         |     |                         |                         |     | <b>4,125,000.00</b> |            |  |  |
|  | Meals and Snacks for the conduct of meetings of Executive Division                    | OUP & BOR                               | NO | NP-53.9 - Small Value Procurement | January-December 2025   | N/A | January-December 2025   | January-December 2025   | GoP | 825,000.00          | 825,000.00 |  |  |
|  | Projects Monitoring and Management Meetings                                           | Finance & Admin Division                | NO | NP-53.9 - Small Value Procurement | January-December 2025   | N/A | January-December 2025   | January-December 2025   | GoP | 825,000.00          | 825,000.00 |  |  |
|  | Procurement of Meals and Snacks of Offices under Academic Division                    | Academic Division Offices               | NO | NP-53.9 - Small Value Procurement | January-December 2025   | N/A | January-December 2025   | January-December 2025   | GoP | 825,000.00          | 825,000.00 |  |  |



|  |                                                                                   |                      |    |                                   |                       |             |                       |                       |     |                     |              |  |             |
|--|-----------------------------------------------------------------------------------|----------------------|----|-----------------------------------|-----------------------|-------------|-----------------------|-----------------------|-----|---------------------|--------------|--|-------------|
|  | Succession Planning and Meetings of Student Affairs Division                      | VPSAS                | NO | NP-53.9 - Small Value Procurement | January-December 2025 | N/A         | January-December 2025 | January-December 2025 | GoP | 825,000.00          | 825,000.00   |  |             |
|  | Strategic Meeting and Monitoring of PCAT-Cuyo Personnel                           | PCAT-Cuyo            | NO | NP-53.9 - Small Value Procurement | January-December 2025 | N/A         | January-December 2025 | January-December 2025 | GoP | 825,000.00          | 825,000.00   |  |             |
|  | <b>SUPPLIES AND MATERIALS</b>                                                     |                      |    |                                   |                       |             |                       |                       |     | <b>5,896,000.00</b> |              |  |             |
|  | Procurement of Various Office Supplies and Materials for PSU Main Campus          | Main/External Campus | NO | Competitive Bidding               | 2nd Quarter           | 2nd Quarter | 3rd Quarter           | 3rd Quarter           | GoP | 2,280,000.00        | 2,280,000.00 |  |             |
|  | Printing of Accountable Forms                                                     | Main/External Campus | NO | NP-53.5 Agency-to-Agency          | N/A                   | N/A         | January-December 2025 | January-December 2025 | GoP | 150,000.00          | 150,000.00   |  |             |
|  | Procurement of Medical, Dental, and Laboratory Supplies                           | Main/External Campus | NO | Competitive Bidding               | 2nd Quarter           | 2nd Quarter | 3rd Quarter           | 3rd Quarter           | GoP | 500,000.00          | 500,000.00   |  |             |
|  | Procurement of Various Semi-Expendable Office Equipment for PSU Main Campus       | Main/External Campus | NO | Competitive Bidding               | 2nd Quarter           | 2nd Quarter | 3rd Quarter           | 3rd Quarter           | GoP | 950,000.00          | 950,000.00   |  |             |
|  | Procurement of Various Semi-Expendable Furniture and Fixtures for PSU Main Campus | Main/External Campus | NO | Competitive Bidding               | 2nd Quarter           | 2nd Quarter | 3rd Quarter           | 3rd Quarter           | GoP | 1,000,000.00        | 1,000,000.00 |  |             |
|  | Procurement of Other Supplies and Materials for PSU Main Campus                   | Main/External Campus | NO | Competitive Bidding               | 2nd Quarter           | 2nd Quarter | 3rd Quarter           | 3rd Quarter           | GoP | 1,016,000.00        | 1,016,000.00 |  |             |
|  | <b>REPAIRS AND MAINTENANCE</b>                                                    |                      |    |                                   |                       |             |                       |                       |     | <b>7,700,000.00</b> |              |  |             |
|  | Repair of Various School Buildings at PSU Main Campus                             | PMO                  | NO | Competitive Bidding               | 2nd Quarter           | 2nd Quarter | 3rd Quarter           | 3rd Quarter           | GoP | 2,500,000.00        | 2,500,000.00 |  | By Contract |

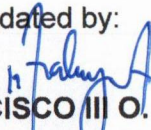


|  |                                                                                                   |                         |     |                                   |                       |                     |                       |                       |     |                      |               |  |             |
|--|---------------------------------------------------------------------------------------------------|-------------------------|-----|-----------------------------------|-----------------------|---------------------|-----------------------|-----------------------|-----|----------------------|---------------|--|-------------|
|  | Repair of Various University Structures                                                           | PMO                     | NO  | Competitive Bidding               | 2nd Quarter           | 2nd Quarter         | 3rd Quarter           | 3rd Quarter           | GoP | 2,550,000.00         | 2,550,000.00  |  | By Contract |
|  | Repair and Maintenance Services of Various Motor Vehicles for PSU Main Campus                     | GSO / Motorpool         | NO  | NP-53.9 - Small Value Procurement | January-December 2025 | N/A                 | January-December 2025 | January-December 2025 | GoP | 1,500,000.00         | 1,500,000.00  |  |             |
|  | Repair and Maintenance Services of Various Machinery and Equipment for PSU Main Campus            | Main/External Campus    | NO  | NP-53.9 - Small Value Procurement | January-December 2025 | N/A                 | January-December 2025 | January-December 2025 | GoP | 500,000.00           | 500,000.00    |  |             |
|  | Repair and Maintenance Services of Various Semi-Expendable Office Equipment for PSU Main Campus   | Main/External Campus    | NO  | NP-53.9 - Small Value Procurement | January-December 2025 | N/A                 | January-December 2025 | January-December 2025 | GoP | 400,000.00           | 400,000.00    |  |             |
|  | Repair and Maintenance Services of Various Other Property Plant and Equipment for PSU Main Campus | Main/External Campus    | NO  | NP-53.9 - Small Value Procurement | 2nd Quarter           | 2nd Quarter         | 3rd Quarter           | 3rd Quarter           | GoP | 250,000.00           | 250,000.00    |  |             |
|  | <b>JANITORIAL AND SECURITY SERVICES</b>                                                           |                         |     |                                   |                       |                     |                       |                       |     | <b>17,260,000.00</b> |               |  |             |
|  | Procurement of Janitorial Services for PSU Main and Manalo Campuses for FY 2025                   | GSO (UEMO)              | YES | Competitive Bidding               | 4th quarter of 2024   | 4th quarter of 2024 | Jan. 2, 2025          | Jan. 2, 2025          | GoP | 6,336,000.00         | 6,336,000.00  |  |             |
|  | Procurement of Security Services for PSU Main and Manalo Campuses for FY 2025                     | GSO (Security Services) | YES | Competitive Bidding               | 4th quarter of 2024   | 4th quarter of 2024 | Jan. 2, 2025          | Jan. 2, 2025          | GoP | 10,924,000.00        | 10,924,000.00 |  |             |
|  | <b>RENTALS &amp; TRANSPORTATION</b>                                                               |                         |     |                                   |                       |                     |                       |                       |     | <b>460,000.00</b>    |               |  |             |

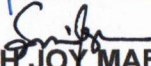


|  |                                                                                              |                       |     |                                   |                       |                     |                       |                       |     |                      |            |                      |  |
|--|----------------------------------------------------------------------------------------------|-----------------------|-----|-----------------------------------|-----------------------|---------------------|-----------------------|-----------------------|-----|----------------------|------------|----------------------|--|
|  | Payment of Transportation and Delivery Services                                              | Main Campus           | NO  | NP-53.9 - Small Value Procurement | January-December 2025 | N/A                 | January-December 2025 | January-December 2025 | GoP | 160,000.00           | 160,000.00 |                      |  |
|  | Rental of Buildings and Other Structures for University Activities                           | Main Campus           | NO  | NP-53.9 - Small Value Procurement | January-December 2025 | N/A                 | January-December 2025 | January-December 2025 | GoP | 300,000.00           | 300,000.00 |                      |  |
|  | <b>TOTAL INDICATIVE CAPITAL OUTLAY</b>                                                       |                       |     |                                   |                       |                     |                       |                       |     | <b>47,193,000.00</b> |            | <b>47,193,000.00</b> |  |
|  | Procurement of 3 Units Motor Vehicle for University Use                                      | CAO                   | YES | Competitive Bidding               | 4th quarter of 2024   | 4th quarter of 2024 | 1st quarter of 2025   | 1st quarter of 2025   | GoP | 7,193,000.00         |            | 7,193,000.00         |  |
|  | Procurement of Laboratory Equipment for College of Engineering, Architecture, and Technology | CEAT                  | NO  | Competitive Bidding               | 2nd Quarter           | 2nd Quarter         | 3rd Quarter           | 3rd Quarter           | GoP | 1,100,000.00         |            | 1,100,000.00         |  |
|  | Procurement of Various ICT Equipment for Instruction at PSU Main and External Campuses       | VPAA                  | NO  | Competitive Bidding               | 2nd Quarter           | 2nd Quarter         | 3rd Quarter           | 3rd Quarter           | GoP | 13,900,000.00        |            | 13,900,000.00        |  |
|  | Construction and Furnishing of Graduate School Building, PSU Manalo Campus - Phase 2         | PMO & Graduate School | YES | Competitive Bidding               | 2nd Quarter           | 2nd Quarter         | 3rd Quarter           | 3rd Quarter           | GoP | 25,000,000.00        |            | 25,000,000.00        |  |

Consolidated by:

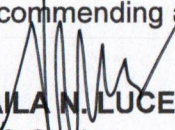
  
**FRANCISCO III O. BALUYUT**

BAC Secretariat Head (Infra)

  
**LILYBETH JOY MAE A. CUYO**

BAC Secretariat Head (Goods & Services)

Recommending approval:

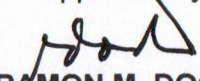
  
**MAILA N. LUCERO**

BAC Chairperson for Infrastructure

  
**CARLOS ALFONSO C. SALVADOR**

BAC Chairperson for Goods & Services

Approved by:

  
**RAMON M. DOCTO**

University President