Republic of the Philippines
PALAWAN STATE UNIVERSITY
Puerto Princesa city

ANNUAL PROCUREMENT PLAN FOR FY 2026

☑ INDICATIVE ☐ FINAL ☐ UPDATED (Version No.________________)

PROCUREMENT PROJECT DETAILS						PROJECTED TIMELINE (MM/YYYY)		FUNDING DETAILS			
Project Title	End-User of Implementing Unit	General Description of the Project	Mode of Procurement	To be covered by an Early Procurement Activity (Yes/No)	Criteria for Bid Evaluation (Including Sustainability and Domestic Preference)	Start of Procurement Activity	End of Procurement Activity	Source of Fund	Estimated Budget/ Approved Budget of the Contract (PhP)	PROCUREMENT STRATEGY OR TOOLS	REMARKS (Other relevant descriptions of the procurement project, if applicable
Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9	Column 10	Column 11	Column 12
TOTAL									**40,580,000.00**		
MOOE									**30,100,000.00**		
CO									**10,480,000.00**		
General Requirements									**37,622,000.00**		
MOOE									**18,956,000.00**		
CO									**780,000.00**		
Trainings and Seminars									**1,850,000.00**		
Budget Forum: Empowering Finance Teams for Digital Transformation and Fiscal Responsibility	CFO	Training	Small Value Procurement	No	N /A	01/2026	02/2026	Fund 101	350,000.00		
Various Trainings and Seminars	Vice President for Academic Affairs and Colleges	Training	Small Value Procurement	No	N /A	01/2026	03/2026	Fund 101	800,000.00		
Various Trainings and Seminars	Chief Administrative Office	Training	Small Value Procurement	No	N /A	01/2026	03/2026	Fund 101	700,000.00		
Supplies and Materials									**8,456,000.00**		
Procurement and Delivery Of Various Semi-Expendable Office Equipment	Procurement Office	Semi-Expendable Office Equipment	Small Value Procurement	Yes	N /A	01/2026	03/2026	Fund 101	1,200,000.00		
Procurement and Delivery Of various Medical, Dental and Laboratory Supplies	Procurement Office	Semi-Expendable Furniture and Fixtures	Small Value Procurement	Yes	N /A	01/2026	03/2026	Fund 101	500,000.00		
Procurement and Delivery Of Semi-Expendable Furniture and Fixtures	Procurement Office	Semi-Expendable Furniture and Fixtures	Competitive Bidding	Yes	LCRB	01/2026	03/2026	Fund 101	3,750,000.00		
Procurement and Delivery of various Other Supplies and Materials	Procurement Office	Other Supplies and Materials	Competitive Bidding	Yes	LCRB	01/2026	03/2026	Fund 101	3,006,000.00		
Reapirs and Maintenance									**8,150,000.00**		

Repairs and Maintenance of Office of the University Board Secretary	Vice President for Finance & Administration	Repairs and Maintenance	Small Value Procurement	No	N/A	01/2026	12/2026	Fund 101	900,000.00		
Repairs and Maintenance of Various Administrative Offices	Vice President for Finance & Administration	Repairs and Maintenance	Small Value Procurement	No	N/A	01/2026	12/2026	Fund 101	1,600,000.00		
Repair & Maintenance of various semi-expendable other machineries and equipment under Finance and Administrative Division	Vice President for Finance & Administration	Repairs and Maintenance	Small Value Procurement	No	N/A	01/2026	12/2026	Fund 101	600,000.00		
Repair & Maintenance of various Other Property Plant & Equipment under Finance and Administrative Division	Vice President for Finance & Administration	Repairs and Maintenance	Small Value Procurement	No	N/A	01/2026	12/2026	Fund 101	400,000.00		
Repair & Maintenance of various Motor Vehicles	GSO-Motorpool	Repairs and Maintenance	Small Value Procurement	No	N/A	01/2026	12/2026	Fund 101	1,500,000.00		
Repair & Maintenance of various semi-expendable office equipment under Finance and Administrative Division	Vice President for Finance & Administration	Repairs and Maintenance	Small Value Procurement	No	N/A	01/2026	12/2026	Fund 101	650,000.00		
Repair and maintenance of the CHTM	Vice President for Academic Affairs	Repairs and Maintenance	Small Value Procurement	No	N/A	01/2026	12/2026	Fund 101	700,000.00		
Repair & Maintenance of various and school buildings	Vice President for Academic Affairs	Repairs and Maintenance	Small Value Procurement	No	N/A	01/2026	12/2026	Fund 101	1,800,000.00		
Printing and Publications									500,000.00		
Procurement of services and goods for printing and publication of various colleges and offices under Academic Affairs Division.	Vice President for Academic Affairs	Printing and Publication	Small Value Procurement	No	N/A	01/2026	12/2026	Fund 101	500,000.00		
Capital Outlay									**780,000.00**		
Procurement, Delivery and After Sales Services of Printing Equipment	VPFA	Office Equipment	Small Value Procurement	No	N/A	01/2026	03/2026	Fund 101	65,000.00		
Procurement, Delivery, Installations and After Sales Services of Technical and Scientific Equipment	VPFA	Technical and Scientific Equipment	Small Value Procurement	No	N/A	01/2026	03/2026	Fund 101	350,000.00		
Procure and Delivery of Furnitures, Fixtures and Books	VPFA	Furnitures, Fixtures and Books	Small Value Procurement	No	N/A	01/2026	03/2026	Fund 101	365,000.00		
Miscellaneous itemd (for Direct Acquisition only) Sec. 32.2 of RA No. 12009									5,519,000.00		
MOOE									**5,519,000.00**		
CO											
Travel									**720,000.00**		
Various Airfare of Board of Regents for various meetings	OUBS	Travel	Direct Acquisition	No	N/A	01/2026	12/2026	Fund 101	550,000.00		
NGPA in Action: Strengthening Transparency, Efficiency, and Accountability in Public Procurement	Procurement Office	Travel	Direct Acquisition	No	N/A	01/2026	12/2026	Fund 101	170,000.00		
Training and Seminar									**450,000.00**		

Various Trainings and Seminars	Vice President for Research and Extension	Training	Direct Acquisition	No	N /A	01/2026	12/2026	Fund 101	450,000.00		
Communication									**160,000.00**		
Procurement of Internet Subscription for Various Office and colleges	Vice President for Academic Affairs	Communication	Direct Acquisition	No	N /A	01/2026	12/2026	Fund 101	160,000.00		
Advertisement									**100,000.00**		
Procurement of services for the various Advertisements of Procurement Office and the Office of the Vice President for Academic Affairs	Various Office	Advertisements	Direct Acquisition	No	N /A	01/2026	12/2026	Fund 101	100,000.00		
Printing and Publications									**240,000.00**		
Printing of Plaque for various recognition activities of the university	PRIMO	Printing and Publications	Direct Acquisition	No	N /A	01/2026	12/2026	Fund 101	30,000.00		
Printing of various tarpaulins	PRIMO	Printing and Publications	Direct Acquisition	No	N /A	01/2026	12/2026	Fund 101	60,000.00		
Printing of Sintra Boards for various offices	PRIMO	Printing and Publications	Direct Acquisition	No	N /A	01/2026	12/2026	Fund 101	30,000.00		
News Publications of the University	PRIMO	Printing and Publications	Direct Acquisition	No	N /A	01/2026	12/2026	Fund 101	40,000.00		
Printing of Pictures with Frames of the University President and Other Officials	PRIMO	Printing and Publications	Direct Acquisition	No	N /A	01/2026	12/2026	Fund 101	30,000.00		
Procurement of Printing Services for Graduate School Publication News	Graduate School	Printing and Publications	Direct Acquisition	No	N /A	01/2026	12/2026	Fund 101	50,000.00		
Representations									**899,000.00**		
Provision of Meals and Snack for Various Meetings	CAO, CFO, OUP, VPFA, VPAA, OSAS, VPRDE	Representations	Direct Acquisition	No	N /A	01/2026	12/2026	Fund 101	899,000.00		
Transportation and Delivery									200,000.00		
Procurement of services for the various Transportation and Deliveries.	VPAA, VPFA	Transportation and Delivery	Direct Acquisition	No	N /A	01/2026	12/2026	Fund 101	200,000.00		
Rentals									**200,000.00**		
Procurement of Services for various rents of buildings and Structures	VPAA, VPFA	Rentals	Direct Acquisition	No	N /A	01/2026	12/2026	Fund 101	200,000.00		
Subscriptions									**50,000.00**		
Procurement of Library Subscription and Other Reading Materials	VPAA, VPFA	Subsciptions	Direct Acquisition	No	N /A	01/2026	12/2026	Fund 101	50,000.00		
Other MOOE									**2,500,000.00**		
Procurment of other supplies and materials for various office activities.	OUBS, CAO,CFO, GAD, HRMO, OUP, VPFA	Other MOOE	Direct Acquisition	No	N /A	01/2026	12/2026	Fund 101	500,000.00		
Procurment of other supplies and materials for various office activities.	OUBS, CAO,CFO, GAD, HRMO, OUP, VPFA	Other MOOE	Direct Acquisition	No	N /A	01/2026	12/2026	Fund 101	500,000.00		

Procurment of other supplies and materials for various office activities.	CAH, CBA, CCJE, PSU CUYO, CEAT, CHTM, CNHS, CS, CTE, LES,LJHS, LSHS, SOM, SOL, VPAA, OSAS, GS, VPRE	Other MOOE	Direct Acquisition	No	N/A	01/2026	12/2026	Fund 101	1,000,000.00		
Procurment of other supplies and materials for various office activities.	CAH, CBA, CCJE, PSU CUYO, CEAT, CHTM, CNHS, CS, CTE, LES,LJHS, LSHS, SOM, SOL, VPAA, OSAS,GS, VPRE	Other MOOE	Direct Acquisition	No	N/A	01/2026	12/2026	Fund 101	500,000.00		
Common Use Supplies and Equipment (CSE) to be purchased from PS DBM (kindly indicate the summary total amounts only)									**15,325,000.00**		
MOOE									**5,625,000.00**		
CO									**9,700,000.00**		
Office Supplies									**5,410,000.00**		
Procurement and Delivery Of Various Office Supplies for PSU Main Campus.	Procurement Office	Office Supplies	Agency-to-Agency	Yes	N/A	01/2026	02/2026	Fund 101	5,410,000.00		
Accountable Forms									**215,000.00**		
Procurement and Delivery Of Accountable Forms	Cashier's Office	Accountable Forms	Agency-to-Agency	Yes	N/A	01/2026	02/2026	Fund 101	215,000.00		
Capital Outlay									**9,700,000.00**		
Procurement of Motor Vehicle for University Use	Chief Admin Officer	Motor Vehicles	Agency-to-Agency	Yes	N/A	01/2026	02/2026	Fund 101	9,700,000.00		

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Recommended by:
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