



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 12838163
Procuring Entity PALAWAN STATE UNIVERSITY
Title PROCUREMENT OF SUPPLIES AND MATERIALS FOR BINTURUNGAN FESTIVAL 2026
Area of Delivery Palawan

Solicitation Number:	PSU-GOODS-RFQ-SVP-2026-005	Status	Active
Trade Agreement:	Implementing Rules and Regulations	Associated Components	2
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Goods	Document Request List	1
Category:	Office Supplies and Devices	Date Published	10/03/2026
Approved Budget for the Contract:	PHP 347,718.00	Last Updated / Time	10/03/2026 00:00 AM
Delivery Period:	30 Day/s	Closing Date / Time	13/03/2026 17:00 PM
Client Agency:			
Contact Person:	LILYBETH JOY MAE AGUM CUYO Administrative Officer V / Procurement Office Tinguiban Heights, Puerto Princesa City Palawan Philippines 5300 63-48-4330488 upo@psu.palawan.edu.ph		
Description Please see attached docs.			

Created by LILYBETH JOY MAE AGUM CUYO
Date Created 09/03/2026

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Date: March 9, 2026

PRICE QUOTATION

Sir:

You are hereby invited to quote your price for article(s) listed below. Please submit your quotation to the Office of the President, Palawan State University, Puerto Princesa City, or to his authorized representative on or before. 14 Mar 26

LILYBETH JOY MAE A. CUYO
Director, Procurement Office

LIST OF QUOTATIONS					
Item No.	Qty.	Unit	Description of Articles	Unit Price	Total Amount
1	100	Piece	ERASER, rubber		
2	1	Box	Folder, Expandable/pressboard, plain, Legal, 100's		
3	100	Piece	Folder, Expanded, Legal, Orange		
4	1	Box	folder, white, A4 size, 14pts, 100pcs/box		
5	1	Box	Folder, white, legal size, 14 pts, 100 pcs/box		
6	20	Set	GRAPHITE PENCIL, top quality,grades 8B, 7B, 6B, 5B, 4B, 3B, 2B, B, HB, F, H, 2H, 3H, 4H, 5H, 6H		
7	3	Box	MARKING PEN, whiteboard, black, branded		
8	3	Box	MARKING PEN, whiteboard, blue, branded		
9	3	Box	MARKING PEN, whiteboard, red, branded		
10	100	Ream	Paper Bond, 80gsm, legal, 500 sheets/ream		
11	10	Piece	Paper Tape		
12	100	Ream	PAPER, bond, A4, 80 gsm, 500 sheets/ream		
13	40	Pack	Photo paper, high gloss, good quality for inkjet printer		
14	20	Quart	Acrylic Paint Black		
15	20	Quart	Acrylic Paint Blue		
16	20	Quart	Acrylic Paint Red		
17	20	Quart	Acrylic Paint White		
18	20	Quart	Acrylic Paint Yellow		
19	100	Piece	Canvas 17" x 20"		
20	100	Piece	Charcoal Pencil, Natural high quality hard		
21	100	Piece	Charcoal Pencil, natural high quality Medium		
22	100	Piece	Charcoal Pencil, natural high quality Soft		
23	75	Piece	Easel		
24	100	Piece	Kneaded Eraser		
25	100	Piece	Paint brush 1/16		
26	50	Piece	Paint brush 1/2		
27	50	Piece	Paint brush 1/4		
28	50	Piece	Paint brush 1/8		
29	50	Piece	Paint Brush 2"		
30	50	Piece	PAINT BRUSH, 1		
31	46	Piece	PAINT BRUSH, 1 1/2		
32	2	Piece	PUNCHER, heavy duty, 2-hole		
33	2	Pair	SCISSORS, 6", heay duty		
34	10	Roll	TAPE, masking, 1", 50 meters		
35	10	Roll	TAPE, transparent, 2", 80 meters		
36	120	Piece	Gold Medal		
37	120	Piece	Bronze Medal		
38	120	Piece	Silver Medal		
39	4	Unit	Wireless Microphone System with 4 Lapel		
			For SCAO use for Binturungan Festival on March 26 to April 1, 2026		

I/We hereby proposed to furnish and deliver the listed article(s) according to specifications and price quoted including delivery charge to the PSU Stockroom.

CONTRACTOR

INSTRUCTIONS FOR FILLING OUT THE PRICE QUOTATION FORM

If you want to submit a quotation, please make sure to fill out the form completely.

What to include in the form:

1. Price of each item or service
2. Total amount of all items
3. Name of the person giving the quotation
4. Signature
5. Contact number
6. Company address

Also send these documents:

- Filled-out and signed Price Quotation Form
- Company legal documents

How to submit: Send the scanned form and documents to **upo@psu.palawan.edu.ph** before the deadline.

Reminder:

- Make sure everything is complete and correct
- Incomplete forms may not be accepted