



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 12981586
Procuring Entity PALAWAN STATE UNIVERSITY
Title Procurement and Delivery of Monoblock Chair, Industrial Fan, and Printer Including After-Sales Services for Commencement 2026 of Del Sur Cluster
Area of Delivery Palawan

Solicitation Number:	PSU-GOODS-RFQ-SVP-2026-026	Status	Active
Trade Agreement:	Implementing Rules and Regulations	Associated Components	3
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Goods	Document Request List	3
Category:	General Merchandise	Date Published	13/05/2026
Approved Budget for the Contract:	PHP 233,500.00	Last Updated / Time	13/05/2026 00:00 AM
Delivery Period:	30 Day/s	Closing Date / Time	18/05/2026 17:00 PM
Client Agency:			
Contact Person:	LILYBETH JOY MAE AGUM CUYO Administrative Officer V / Procurement Office Tinguiban Heights, Puerto Princesa City Palawan Philippines 5300 63-48-4330488 upo@psu.palawan.edu.ph		
Description Please see attached documents			

Created by LILYBETH JOY MAE AGUM CUYO
Date Created 12/05/2026

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Republic of the Philippines
PALAWAN STATE UNIVERSITY
Puerto Princesa City

PSU Vision

A premier state university in Southeast Asia that provides excellent and relevant higher education for sustainable development.

PSU Mission

The Palawan State University is committed to upgrade the quality of life of the people by providing higher education opportunities through excellent instruction, research, extension, production services and transnational collaboration and innovations.

TERMS OF SPECIFICATIONS (TOS)

For the Project

**PROCUREMENT AND DELIVERY OF MONOBLOCK CHAIR, INDUSTRIAL FAN, AND
PRINTER INCLUDING AFTER-SALES SERVICES FOR COMMENCEMENT 2026 OF
DEL SUR CLUSTER**

ABC: Php 233,500.00
Source of Fund: 164
Proponent: Procurement Office

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PROCUREMENT AND DELIVERY OF MONOBLOCK CHAIR, INDUSTRIAL FAN, AND PRINTER INCLUDING AFTER-SALES SERVICES FOR COMMENCEMENT 2026 OF DEL SUR CLUSTER

TERMS OF SPICIFICATIONS

1.1. Background and Overview

The different colleges of the University usually requested the supplies, materials, and equipment for the consumption and usage of their offices and submitted approved PRs to the Procurement Office.

As per issuance of GPPB Resolution 24-2014;

Whereas, Section 8.2.3(b) of the IRR of RA 9184 mandates that procuring entities shall procure common-use goods, supplies, materials and equipment from the Philippine Government Electric Procurement System’s (PhilGEPS) Electronic catalogue;

Whereas, Section 4 of the Administrative Order (AO) No.17 (Directing the use of the Procurement Service and the Philippine Government Electronic Procurement System in procurement activities in accordance with RA 9184, and improving the operation of the Procurement Service) likewise require the procurement of common use supplies directly from the Procurement Service (PS) or its depots without need of public bidding as provided in Section 53.3 of the IRR of RA 9184.

However, those supplies, materials and equipment that are not available at DBM-PS must be procure thru public bidding, as per Section 10 of RA 9184 & IRR” All Procurement shall be done through competitive bidding, except as provided in Rule XVI of this IRR”. Thus, the BAC directed the Procurement Office to consolidate those approved PRs subjects for commencement of bidding and issuance of BAC Resolution.

II. LIST OF ITEMS

PSU DEL SUR CLUSTER				
Item #	Per Office Item #	Particulars/Specifications	Unit of Measure	Total Quantity
1	1	Monoblock Chair, White, Sturdy	Piece	100
2	2	Industrial Fan (Metal Drum Fan) 	Piece	5
3	3	Printer, 3-in-1 (print, scan, copy) inkjet printer featuring high-yield, spill-free ink refilling. It delivers 5760 x 1440 dpi resolution, with print speeds up to 33 ppm (mono) and 15 ppm (color), and supports borderless photo printing up to 4R size	Unit	9

III. DELIVERY

The purchase items shall be delivered within **thirty (30)** days upon receipt of the Purchase Order (P.O.) in case of goods. Free on-board Destination (FOB)

Items	Place of Delivery
Items Number 1 to 3	PSU DEL SUR CLUSTER – BATARAZA

IV. PAYMENT TERMS

For the Procurement and Delivery of Monoblock Chair, Industrial Fan, and Printer Including After-Sales Services for Commencement 2026 of Del Sur Cluster, payment will be made in full after the final acceptance of the project.

V. WARRANTY

1% retention in the total contract price of the project will be applied and (1) year warranty, Installation, and after sales services shall be provided by the winning bidder in case of Equipment.

VII. OTHERS CONDITIONS

The procurement is per lot basis. Includes installation and commissioning.

Prepared by:



ZUSMITA MAY S. HASSAN
Procurement Officer, Del Sur Cluster

Date: May 13, 2026

PRICE QUOTATION

Sir:

You are hereby invited to quote your price for article(s) listed below. Please submit your quotation to the Office of the President, Palawan State University, Puerto Princesa City, or to his authorized representative on or before. 18-May-26

LILYBETH JOY MAE A. CUYO
Director, Procurement Office

LIST OF QUOTATIONS					
Item No.	Qty.	Unit	Description of Articles	Unit Price	Total Amount
1	100	Piece	Monoblock Chair, White, Sturdy		
2	5	Piece	Industrial Fan (Metal Drum Fan)		
3	9	Unit	PRINTER, 3 in 1 Print, Copy, Scan		

I/We hereby proposed to furnish and deliver the listed article(s) according to specifications and price quoted including delivery charge to the PSU Stockroom.

CONTRACTOR