



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 12878275
Procuring Entity PALAWAN STATE UNIVERSITY
Title PROCUREMENT AND DELIVERY OF MEALS AND SNACKS FOR BINTURUNGAN FESTIVAL 2026 FOR PSU ORIENTAL CLUSTER
Area of Delivery Palawan

Solicitation Number:	PSU-GOODS-RFQ-SVP-2026-018	Status	Active
Trade Agreement:	Implementing Rules and Regulations	Associated Components	2
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Goods	Document Request List	0
Category:	Catering Services	Date Published	25/03/2026
Approved Budget for the Contract:	PHP 650,800.00	Last Updated / Time	25/03/2026 00:00 AM
Delivery Period:	30 Day/s	Closing Date / Time	30/03/2026 17:00 PM
Client Agency:			
Contact Person:	LILYBETH JOY MAE AGUM CUYO Administrative Officer V / Procurement Office Tiniguiban Heights, Puerto Princesa City Palawan Philippines 5300 63-48-4330488 upo@psu.palawan.edu.ph		

Description

SEE ATTACHED FILES.

Line Items

Item No.	Product/Service Name	Description	Quantity	UOM	Budget (PHP)
1	MEALS & SNACKS	MEALS & SNACKS FOR TEAM A	1	Lot	291,700.00
2	MEALS & SNACKS	MEALS & SNACKS FOR TEAM B	1	Lot	359,100.00

Created by LILYBETH JOY MAE AGUM CUYO
Date Created 24/03/2026

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Republic of the Philippines
PALAWAN STATE UNIVERSITY
Puerto Princesa City

PSU Vision

A premier state university in Southeast Asia that provides excellent and relevant higher education for sustainable development.

PSU Mission

The Palawan State University is committed to upgrade the quality of life of the people by providing higher education opportunities through excellent instruction, research, extension, production services and transnational collaboration and innovations.

TERMS OF SPECIFICATION (TOS)

For the Project

**PROCUREMENT AND DELIVERY OF MEALS AND SNACKS FOR BINTURUNGAN FESTIVAL 2026
FOR PSU ORIENTAL CLUSTER**

ABC: Php 650,800.00

Source of Fund: Fund-164, FY 2026
Proponent: Procurement Office, PSU Oriental Cluster

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The different colleges and offices of the University usually requested the supplies, materials and equipment for the consumption and usage of their offices and submitted approved PRs to the Procurement Office.

Whereas Section 8.2.3(b) of the IRR of RA 9184 mandates that procuring entities shall procure common-use goods, supplies, materials, and equipment from the Philippine Government Electronic Procurement System's (PhilGEPS) Electronic Catalogue:

Whereas, Section 4 of the Administrative Order (AO) No. 17 (Directing the use of the Procurement Service and the Philippine Government Electronic Procurement System in procurement activities in accordance with RA 9184, and improving the operation of the Procurement Service) likewise require the procurement of common use supplies directly from the Procurement Service (PS) or its depots without need of public bidding as provided in Section 53.5 of the IRR of RA 9184.

However, those supplies, materials and equipment that are not available at DBM-PS must be procured thru public bidding, as per Section 10 of RA 9184 & its IRR *"All procurement shall be done through competitive bidding, except as provided in Rule XVI of this IRR"*. Thus, the BAC directed the Procurement Office to consolidate those approved PRs subject for commencement of bidding and issuance of BAC Resolution.

Item No.	Particulars/Specifications	Qty	Unit
1	MEALS & SNACKS FOR TEAM A (Araceli, Dumarán, & San Vicente Campuses) BREAKFAST Day 1 & Day 2 Day 3 & Day 4 SNACKS (AM) Day 1 & Day 2 Day 3 & Day 4 LUNCH Day 1-Day 3 Day 4 SNACKS Day 1-Day 3 Day 4 DINNER Day 1-Day 2 Day 3-Day 4	 104 65 104 65 104 65 104 65 104 65	 Pax Pax Pax Pax Pax Pax Pax Pax
2	MEALS & SNACKS FOR TEAM B (Roxas Campus) Day 1-Day 3 Snacks (AM) Lunch Snacks (PM)	 285 285 285	 Pax Pax Pax

III. DELIVERY

The purchased items shall be delivered to PSU Oriental Cluster – Roxas Campus on April 12, 13, 14, and 15, 2026 upon receipt of Purchase Order (P.O) in case of goods. Free on-Board Destination.

IV. PAYMENT TERMS

For the Procurement and Delivery of Meals and Snacks of different campuses for PSU Oriental Cluster, payment will be made in full after the final acceptance of the project.

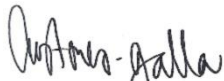
V. WARRANTY

1% retention in the total contract price of the project will be applied, and products are safe, unadulterated, and fit for consumption as mandated by consumer laws

VI. OTHER CONDITIONS

The procurement is per item basis. Guarantees food is safe for human consumption, properly processed, and free from defects, contaminants, or spoilage.

Prepared by:



ANABEL U. GALLA, RN, LPT
Procurement Officer II, PSU Oriental Cluster

INSTRUCTIONS FOR FILLING OUT THE PRICE QUOTATION FORM

If you want to submit a quotation, please make sure to fill out the form completely.

What to include in the form:

1. Price of each item or service
2. Total amount of all items
3. Name of the person giving the quotation
4. Signature
5. Contact number
6. Company address

Also send these documents:

- ☐ Filled out and signed Price Quotation Form
- ☐ Company legal documents

How to submit: Send the scanned form and documents to upo@psu.palawan.edu.ph before the deadline.

Reminder:

- ☐ Make sure everything is complete and correct
- ☐ Incomplete forms may not be accepted